

GENERAL INFORMATION:

A demolition permit is required for the removal of an entire building or structure and shall be obtained prior to the start of any demolition activities.

If a new structure is to be built on the site, a building and demolition permit are to be submitted at the same time.

Make sure to always have a competent person on site that has knowledge of demolition safety.

Electronic Copy of a Plan Identifying the Following:

- A site plan identifying the structures proposed for demolition.
- Erosion control and stabilization plans.
- Demolition plans when portion(s) of existing structures remain.
- Tree protection plan (if significant trees are impacted).

Demolition Permit Processing:

- The contractor will submit a permit to the city.
- The permit will be reviewed by our Community Development department and cross-referenced to all our zoning and building codes.
- Review may take 10-12 business days, so take that into account when planning the demolition.
- All fees will be due upon permit pick-up.

Fees Associated with Processing:

- Refer to current fee schedule for applicable fees.
- A penalty may be assessed if the demolition is performed prior to permit issuance or if does not meet the criteria set forth in the permit.

Suggested Steps:

- Call Gopher State One-Call prior to any digging
- Call City to have water lines marked.
- Building Permit – Site Inspection.
- Building Permit – Building Final Inspection.

Other Information:

- Asbestos can be found in homes built between the years 1930 and 1977. It can be found in the following locations or items:

A) Steam Pipes, Boilers & Furnace Ducts	B) Resilient Floor Tiles, Vinyl Sheeting Flooring & Adhesives
C) Cement Sheet, Millboard & Paper	D) Door Gaskets
E) Soundproofing or Decorative Material	F) Patching & Joint Compounds, Textured Paints
G) Asbestos Cement Roofing, Shingles & Siding	H) Artificial Ashes & Embers

Project Address:	
Applicant's Name:	Phone:
Address:	
Date of Vacancy:	

Owner:	Phone:
Address:	
Contractor's Name:	Phone:
Address:	
Anticipated Demolition/Moving Date:	Completion Date:

*A plan to scale shall accompany this application indicating the following:
 Location of all buildings, well(s), septic tank(s), drain field, property lines, setbacks, petroleum tanks, and sewer and water services on the property. Identify structures and facilities to be removed. Any questions, contact the Planning Department at (952) 443-4210.*

- 1) **Type of building(s) to be demolished/moved:** _____
 If residential, state number of dwellings units: _____

Disposal/Moving Plans:

<input type="checkbox"/> Dump – Certified dump destination	<input type="checkbox"/> Burn -Requires Fire Chief approval
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- 2) **Type of construction:**

<input type="checkbox"/> Wood	<input type="checkbox"/> Masonry	<input type="checkbox"/> Other
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- 3) **Asbestos present in building:** _____ Yes _____ No
 (must provide report by an approved asbestos inspector)

A. Name of contractor removing asbestos: _____

B. Disposal Site: Name: _____ Address: _____

- 4) **Well(s) on site:** _____ Yes _____ No; If yes will well(s) be abandoned: _____ Yes _____ No
 If yes, the name of a licensed well contractor: _____

- 5) **Dust control plans** _____

- 6) **Cistern on site:** _____ Yes _____ No; (If yes, must be filled with sand and gravel)

- 7) **Septic tank(s) to be abandoned?** _____ Yes _____ No; (If yes, complete A & B)

A. Licensed pumper name: _____

B. Tank(s) to be removed _____ Yes _____ No; If yes, tank(s) to be filled with sand: _____ Yes _____ No
 Disposal site of tank(s): _____

- 8) **Underground petroleum storage tank(s) on site:**
 (If yes, contact Minnesota Pollution Control Agency and the Victoria Fire Department)
 _____ Yes _____ No

- 9) **Contact Victoria Public Works regarding abandonment of water service, (952) 443-4210**

I agree that prior to demolition/moving, I will advise all utilities and the Victoria Public Works Department and use an agency that provides notice (Gopher State One-Call, (651) 454-0002) of intended date of demolition/moving.

I agree to pay the necessary charges for capping sewer line and turning off water, call the City of Victoria for inspection. I agree to have debris removed from property not later than seven (7) days from completion of demolition/moving, and to make certain that the property is clear of all hazards to safety after demolition/moving and cleanup, and to comply with all mandated federal, state, county, and city requirements, if any.

I agree to restore vegetation, if no valid building permit is issued for new construction on this site.

Applicant's Signature:	Date:
Building Official:	Date:
Zoning Administrator:	Date:

Application Fees		Inspections:		
Permit:	\$ _____	_____ Date	Inspector	Approved
State Surcharge:	\$ _____	___ Site ___/___/___	_____	_____
TOTAL:	\$ _____	___ Final ___/___/___	_____	_____